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Agenda for CIEP annual general meeting (AGM) 2021 11 and 14 September 2021

1. To receive apologies for absence
2. To approve the minutes of the first AGM of the CIEP
3. To accept the directors' first **annual report** of the CIEP
4. To approve the **accounts** of the CIEP for the year to 28 February 2021
5. To vote on the **resolution** of the Council
6. To approve the **CIEP Environment and Energy Policy**
7. To elect directors to Council (see **Appointment of directors**)
8. To ratify the Council chair and vice-chairs for 2021–22 (names to be confirmed)
9. Vote of thanks to retiring directors
10. To agree membership subscription rates for 2022/23 (see **Proposed membership subscription rates and fees for 2022/23**)
11. To agree fees for 2022/23 (see **Proposed membership subscription rates and fees for 2022/23**)
12. To appoint accountants for 2021/22 on recommendation of the CIEP's financial adviser (see **10ca** for details)
13. Any other business (at the discretion of the chair)

Appointment of directors

The following directors are retiring from the Council at the 2021 AGM:

Margaret Hunter; Martin Walker

The following director is offering themselves for election to Council for 2021–23:

Denise Cowle

The following director is offering themselves for election for 2021–22, after co-option to the Council for 2020/21:

Luke Finley

Any nominations received by the closing date of Tuesday 6 September will be notified to members before voting begins and all candidates, including current directors, will submit statements to inform voting decisions.

Proposed membership subscription rates and fees for 2022/23

Subscription rates and membership fees are generally increased by the most recent inflation figures available in the United Kingdom at the time the Council approves the proposed new fees. That figure was extremely low in December 2020, at 0.9%. In light of that and in recognition of the extraordinary circumstances of the last year, the Council proposes that the subscription rates and membership fees should *not* be increased for 2022/23.

The Council therefore proposes the following membership subscription rates and fees.

	2021/22	2022/23
Subscription rates for individual members		
Advanced Professional and Professional Members*	£179	£179
Intermediate and Entry-Level Members*	£119	£119
Friends and Retired Members	£61	£61
Subscription rates for Corporate Members		
Band A (1–5 editorial workers)	£197	£197
Band B (6–20 editorial workers)	£266	£266
Band C (21–99 editorial workers)	£337	£337
Band D (100+ editorial workers)	£408	£408
Membership fees		
Processing fee	£38	£38
Upgrade to Intermediate membership	£38	£38
Upgrade to Professional or Advanced Professional membership	£49	£49
Reapplication for upgrade in same year	£31	£31
Upgrade appeal (refunded if appeal is successful)	£38	£38

* New members pay the Entry-Level subscription in their first year. Special deals are offered to those joining from 1 September and from 1 January, as described on the CIEP website.